

Skeeby Parish Council
Extra ordinary meeting to be held on Thursday 12th June 2025
At 7.30pm in Skeeby Village Hall.

Agenda

1. Chairman to sign Acceptance of Office
2. Vice Chairman to sign Acceptance of Office
3. To appoint Responsible Finance Officer
4. To review the Asset Register
5. Annual Governance & Return (AGAR)
 - 5.1 Certificate of Exemption. To agree to certify that during the financial year 2024/25, the higher of the authority`s total gross income for the year or total gross expenditure, did not exceed £25,000
 - 5.2 To consider, approve & sign the Annual Governance Statement
 - 5.3 To consider, approve & sign the Annual Accounting Statement
 - 5.4 To set dates for the Notice of Public Rights & Publication of Annual Governance & Accountability Return
6. To review and adopt procedures
 - 6.1 Standing Orders
 - 6.2 Councillors Code of Conduct
 - 6.3 Complaints Procedures
 - 6.4 Model Councillor Protocol
 - 6.5 Risk Assessment/ Management Document
 - 6.6 Financial Regulations
 - 6.7 FOI Publication Scheme
 - 6.8 Financial Risk Assessment
 - 6.9 Parish Clerk`s Appraisal Policy
7. Letter of Complaint